

Instructions

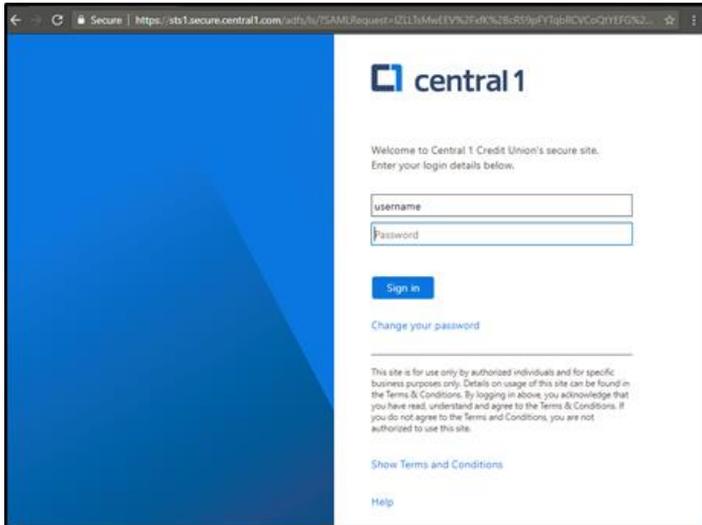
Users follow these instructions to log in to *PaymentStream* AFT with a soft token for the first time:

Go to <https://www.prospera.ca/aft>. Bookmark **only** this URL. If you bookmark URLs after you've authenticated you will receive an error message the next time you log in.

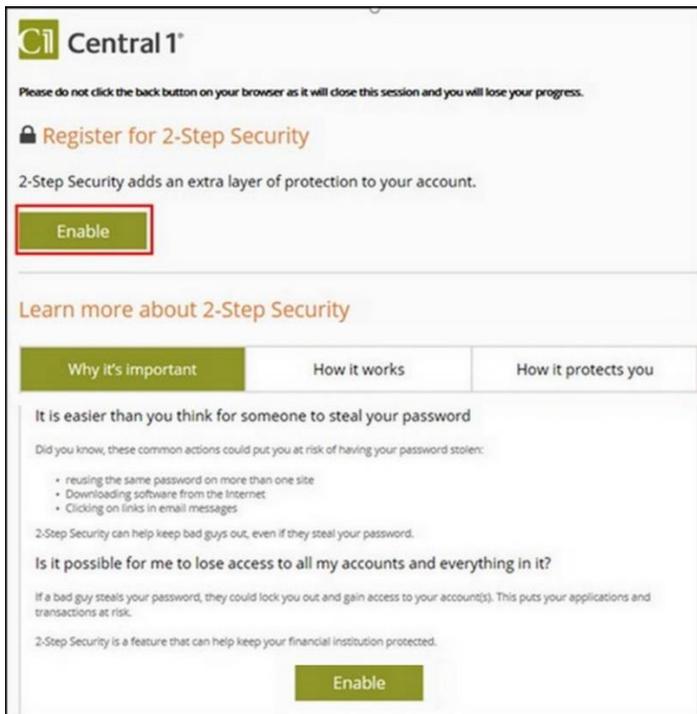
Enter your user ID and temporary password. The system will prompt you to change your password. The password must:

- be a minimum of 8 characters;
- contain at least 1 **upper** and **lower**-case character;
- contain at least 1 **non-alphanumeric** character;
- contain at least 1 **numeric** character;
- be different from the last 24 passwords used

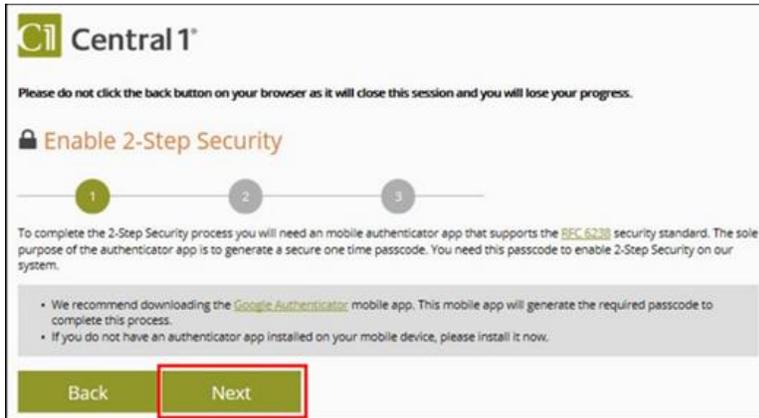
Example: **Trytguess123!**



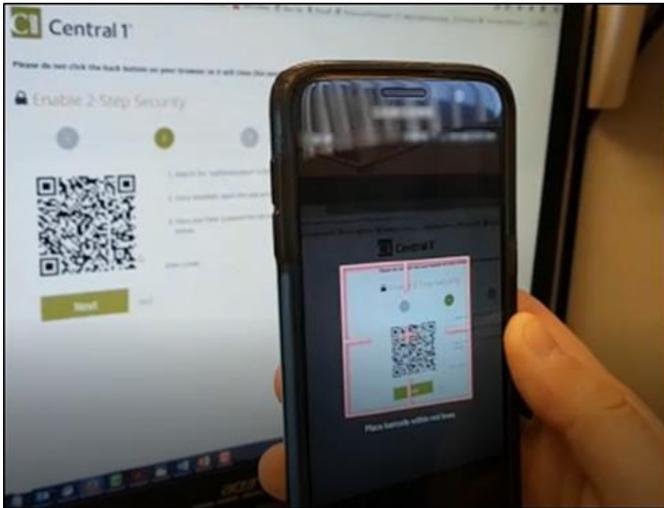
- Click **Enable**.



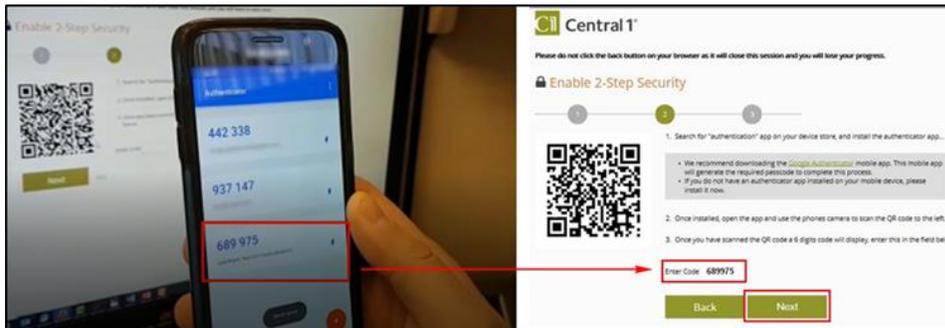
- Once you install the Google authenticator mobile app on the mobile device, click **Next**.



- Open the Google authenticator app on your mobile device and allow the application to access your camera.
- Use the camera to scan the QR code on the left side of the screen.



- Enter the 6-digit code displayed in the app with no spaces where indicated. Click **Next**.



- On the confirmation page, click **Done**.