Mortgage appointment checklist

Want to speed up the application process?
Bring in the following documents to your appointment.



Are you buying a home?

Bring information that describes the property you wish to purchase:

- · Purchase and sale agreement
- · MLS listing with photo
- Name, address, telephone number of your solicitor/notary

Bring confirmation of your down payment:

- Savings or investment statements from the last 90 days
- A copy of the sale agreement for any existing property
- Gift letter (if applicable)
- Withdrawal from RRSP through Home Buyer's Plan

Bring employment verification (two of the following):

- Current paystub
- T4
- Tax Return or Notice of Assessment (NOA)
- · Employment letter
- T1 General and NOA if self-employed

Do you currently own your home?

Bring information that describes your existing property:

- · Recent mortgage statement
- Current homeowner insurance policy
- Most recent property tax bill/statement
- Legal description of your property (you can find this on your original purchase agreement or your property tax statement)

Additional Information

As part of your application process, we may ask you questions relating to:

- what you owe or own
- projected expenses relating to property:
 - taxes
 - heating costs
 - condo fees



